

SENATE MINUTES

UM-ST. LOUIS

April 6, 1993

3:15 p.m. 222 J. C. Penney

The meeting was called to order at 3:21 p.m. Minutes from the previous meeting were approved as submitted.

Report from the Chairperson -- Joseph Martinich

(see report attached)

At the close of his report, the Chair was asked by Senator Cohen to comment on a letter which appeared in the Current, criticizing the Senate for not releasing student senator election results. The Chair explained that the roster of student senators is made available after letters have been mailed to all candidates who filed for election. Following the release of letters this year, the Senate Office sent to the Current the list of student senators for 1993-94. Rather than publishing the roster of student senators, however, the Current reprinted the list of student candidates. The Chair explained that the Senate has traditionally withheld vote counts for various reasons, including a desire to prevent Senate elections from becoming a mere popularity contest. He rejected the argument put forward by the student whose letter appeared in the Current, i.e., that senators who received more votes in the election are somehow more representative than those who received fewer votes. The Chair pointed out that there is no difference in responsibility or privilege among the 25; consequently, vote counts are irrelevant.

Regarding the Chair's announcement that the University has been designated "selective," Senator Charles Larson noted that part of the rationale for the campus choosing to designate itself "highly selective" was based on concern for faculty teaching loads. He inquired if the new designation is likely to increase teaching loads. The Chair said he does not anticipate a problem.

Report from the Chancellor -- Chancellor Blanche Touhill

The Chancellor announced that Target Stores recently donated \$25,000 to the University. Target joins K-Mart and Builders Square as sponsors of the Key Work Force 2000 program.

This year's Distinguished Speakers lecture series concluded with a presentation by Miles Marsh of Pet, Incorporated. Senators were encouraged to attend one or more lectures in next year's series.

Chancellor Touhill thanked those who assisted in planning the dedication of the Computer Center Building and those who attended the event. The building has received attention from the local media. Articles have appeared in the Post-Dispatch, Suburban Journals, St. Louis American, and St. Louis Computing Magazine. In addition, a four-page insert appeared in the St. Louis Business Journal. The Chancellor reported that all six computerized classrooms in the Computer Center Building are operational and filled this semester. Faculty members who are interested in using one of these classrooms next year were invited to contact Dr. Jerrold Siegel, Coordinator of Campus Computing, at 5086.

The Office of Computing and Networking Services is working with the Registrar's Office to begin optical scanning of grades sometime this semester.

All Form 5s (budget request forms) are currently being reviewed in an effort to prepare a draft of the "Challenge" planning document this month.

The Chancellor announced that the Incarnate Word/Honors College facility is available for summer conferences. Two have been scheduled to date: the Midwest Association of Student Financial Aid Administrators and the National Science Foundation-Harvard Consortium for calculus teaching reform.

The processing of student financial aid is up by more than 11 percent over last year. Nearly \$20 million had been awarded to students as of March 31.

The Chancellor introduced Dr. Donald Cairns, current Dean of the cooperative undergraduate program in Engineering (with Washington University), and Dr. William Darby, who will become Dean of the program on July 1.

Senator Burkholder requested a status report on the dean searches. The Chancellor deferred to Vice Chancellor Wright, who reported that interviews are under way for candidates for the Evening College position. A short-list has been identified for the Business School vacancy, and interviews are set to begin in May. The search for a dean of the School of Education has been suspended until fall.

Report from the Faculty Council -- Steven Spaner

(see report attached)

Regarding the administrator evaluations recently conducted by the Council, Senator Peck asked what response range was deemed

insufficient. Senator Spaner said it was considered to be 15 percent or less.

Senator Sork expressed hope that the discrepancy between the 180-day limit for filing a sexual harassment grievance and the five-year limit set by the Board's recent policy will be settled in favor of the longer period. Senator Pierce clarified that 180 days is the limit set by EEOC for filing a grievance, but she noted that the recently-adopted Board policy allows a charge to be brought to the University within five years. Senator Ratcliff inquired as to the distinction between a charge and a grievance. Senator Pierce explained that different procedures are applied.

Report from the Intercampus Faculty Council -- Lois Pierce

(see report attached)

Senator Korr was vehemently opposed to the plan by the President's Advisory Committee on Promotion and Tenure to have information pulled from dossiers. He viewed this as violating the integrity of the process and commented that it is inappropriate for an unqualified assistant in Vice President Wallace's office to determine what is to be excerpted. He suggested that this issue be taken up by chancellors and vice chancellors, University-wide. Senator McPhail, a member of the Advisory Committee, clarified that the data to be pulled is the summary of votes each candidate received at the departmental, school/college, and campus levels. If there is a negative vote anywhere in the process, the dossier will be reviewed, he said. Senator McPhail stressed that the Committee's role is merely an advisory one. The Committee cannot grant or deny tenure to anyone.

The Chair asked if the Committee has decided on the form its recommendations will take. He wondered, for example, if the Committee will recommend that tenure be granted/denied to a candidate, or if the Committee will recommend that the President review certain cases and not bother reviewing others. Senator Pierce noted that the President has said he will review every case. Senator Doyle inquired if the President, alone, can deny someone tenure. He was told that tenure is granted by the Board of Curators.

Remarking on the high quality of external reviewers for UMC and UM-St. Louis candidates, Senator Burkholder asked if the Committee will read the reviews. Senator McPhail reported that the Committee will have access to the complete dossiers.

Report from the Committee on Curriculum and Instruction --
Leonard Ott

Senator Ott reported that the School of Business Administration is experimenting with a new schedule for some Monday/Wednesday/Friday courses. In place of the traditional 50-minute class periods on the three days, some courses will meet for 75 minutes on Monday and Wednesday only. Other courses could be scheduled for 150-minute class periods on Fridays or Saturdays. In fall, the Committee will request feedback from the other units regarding the possibility of instituting this new schedule arrangement campus-wide.

The Senate approved proposals to:

- 1) Specify certain areas from which students seeking the following degrees/minors may take elective courses: B.A. in Mathematics, B.S. in Education majoring in Secondary Education with an Emphasis in Mathematics, B.S. in Applied Mathematics, B.S. in Computer Science, Minor in Computer Science, Minor in Mathematics, Minor in Statistics.
- 2) Clarify allowable exceptions to the existing policy regarding time limitations on Business courses.
- 3) Clarify that Business students who provide information to other students without authorization from the instructor are engaging in academic misconduct.

The Senate also approved a proposed new degree program, the M.F.A. in Creative Writing, after Senator Ratcliff inquired if new funding is necessary and Senator Larson reported that the program is relatively inexpensive (\$81,000 in the first year). Chancellor Touhill stated that programs are rarely begun on new funding; rather, the funding comes through avenues such as student fees. She assured the Senate that we will not reallocate to fund new programs.

Senator Ott called the Senate's attention to course additions/eliminations/changes which were effected by the Committee.

In keeping with a charge from the Senate, four options were presented for the 1995-96 academic calendar. As the Senate began to consider the relative merits of each option, date discrepancies were discovered, and ultimately it was decided to return the proposals to the Committee so the necessary corrections could be made.

To help guide the Committee, the Senate discussed the various options in general terms. Senators Sork, Sauter, and Ratcliff favored reducing the number of intensive study days to one. Arguments put forward included 1) that one day is adequate because students do not use the study days effectively, 2) that students prefer to finish as early as possible, and 3) that students begin studying later if their final examination is scheduled late. Several student senators pointed out 1) that students may have more than one exam scheduled on the first day, 2) that many students would prefer to retain the two days for study or relaxation before finals, and 3) that students benefit from review sessions held over this period. Senator Andalafte cautioned that review sessions could be affected by a decision to eliminate one of the study days. Senators Sargent and Korr favored retaining both study days. Senator Sargent remarked that an even longer period would be beneficial to students.

Bringing the discussion to a close, the Chair requested a vote on 1) eliminating all study days (defeated), and 2) retaining two study days vs. reducing to one (two days prevailed). Admiring Senator Martinich's efficiency in conducting these polls, Senator Sargent asked if he wished to reconsider his decision not to chair the Senate for another year. Senator Martinich was quick to assure Senator Sargent that his decision is firm indeed.

Senator Burkholder suggested that two of the calendar options be combined, having the effect of ending the first semester earlier and starting the second semester later. This would provide a longer break from fall-to-winter for research activities but a shorter break from summer-to-fall. Senator Travers expressed concern that teachers be given sufficient rest between the close of our summer session and the beginning of fall classes. The Chair and Senator Strong each noted the importance of coordinating the beginning of our summer session with the closing of local schools, and the Chancellor urged senators to be prepared to amend our calendar if the schedules are found to conflict.

The Committee was commended for its time and effort in developing the various options which the Senate will consider again on April 27.

Report from the Committee on Computing -- James Tierney

(see report attached)

Report from the Committee on Physical Facilities and General Services -- Gail Ratcliff

(see report attached)

The Senate endorsed the Committee's recommendation that faculty/ staff parking privileges be extended to graduate teaching assistants with .5 FTE appointments who are teaching a regularly-scheduled class, lab, or recitation section.

Report from the Committee on Research and Publication -- Mark Burkholder

(see report attached)

Senator Sargent offered the following resolution:

WHEREAS, the Research and Development Leave Program was established to replace one-semester sabbaticals and to provide leaves for certain categories of staff,

BE IT RESOLVED THAT no changes be made in the research and development leave procedures and policies until the Research Committee brings to the Senate for its approval a set of standards and procedures that maintains the role of the individual units (schools, colleges, library, and so forth) and maintains the principle of availability for all ranks and for a wide variety of purposes and projects.

Senator Burkholder assured the Senate that the Committee has no intention of reducing the number of leaves or changing the overall criteria. Senator Korr observed that those evaluating leave requests apply different criteria depending on the type of leave being sought. He and Senator Calsyn favored assigning this responsibility to a separate elected faculty committee. Senator Ratcliff pointed out the problem of not knowing if an applicant for a grant or a leave has received other grants or leaves, and Senator Calsyn agreed that it would be helpful to have such information.

Senator Sargent's resolution was adopted, and the Chair requested that the Committee on Bylaws and Rules consider this issue. Senator Doyle asked if adding the evaluation of leave requests to the Committee's charge would prove onerous. Senator Burkholder said the Committee viewed it as an acceptable amount of work.

Responding to a question from Senator Peck, Senator Burkholder explained that the Committee on Research and Publication is divided into subcommittees for convenience in distributing the work. The Chair pointed out that one advantage to the subcommittee arrangement is that it allows committee members to apply for grants/awards administered by the subcommittee on which they are not serving.

Report from the Committee on Student Affairs -- Margaret Cohen

(see report attached)

The Chair reported that Chancellor Touhill plans to recommend the formation of a System-wide committee to review the Student Conduct Code. The Chancellor asked if the Intercampus Faculty Council has pursued this issue, and the Chair informed her that the representatives from the other campuses are uninterested. He noted the possibility that the campus may adopt its own independent honor code.

Report from the University Relations Committee -- Thomas McPhail

(see report attached)

Report from the Ad Hoc Administrative-Senate Committee on the Assessment of Educational Outcomes -- Richard Burnett

(see report attached)

Report from the International Relations Committee -- Pauline Strong

(see report attached)

Senator Spaner requested a status report on efforts to improve campus security. Deputy Driemeier reported that new procedures have been instituted in the Computer Center Building. After 10:00 p.m., access to the building is limited to one door, and those entering and exiting must sign in/out. After midnight, only faculty may enter. These procedures will be extended to the Science Complex soon.

Deputy Driemeier informed senators that new keys will not be issued until a revised key-tracking system is in place. Senator Ratcliff reported that at a recent meeting of the Committee on Physical Facilities and General Services, a representative from CCJ suggested that sanctions be imposed on employees who depart from the University without returning their keys. Deputy Driemeier promised that a plan soon will be recommended for consideration.

Senator McPhail asked about the procedure for replacing stolen equipment. Deputy Driemeier advised him that insurance is the responsibility of the unit which uses the equipment, prompting Senator Sargent to remark that the University did replace some equipment from the Tower. Deputy Driemeier clarified that end-of-year campus funds sometimes may be used to replace stolen equipment, but no formal procedure exists. Senator Ratcliff reported that information on low-cost property insurance may be obtained from Gloria Leonard, Director of Business Services.

Senator Spaner asked about follow-up on thefts reported. Deputy Driemeier assured him that investigations are continuing but

conceded that most thefts will remain unsolved because of the large number of people who have access to rooms.

Senator Sargent reported that he recently observed a campus police officer napping in a patrol car, and Deputy Driemeier promised that closer supervision will be provided in the future.

Completing the business at hand, the Senate adjourned at 5:00 p.m.

Respectfully submitted,


Jeanne Morgan Zarucchi
1992-93 Senate Secretary

(minutes written by
Ms. Joan M. Arban,
Senate Executive Assistant)

Report to the Senate (4/6/93) -- Joseph Martinich, Senate Chair

Board of Curators Meeting

The Board of Curators met on Thursday March 18, 1993 in Kansas City. The predicted flow of blood did not occur. It was a very tame meeting, and the atmosphere continued to improve with the three new Curators. It was observed by a high-ranking official that it was the first meeting in memory where there was not a single negative comment made concerning the faculty. The only comments were of a positive and complementary nature. The primary actions were as follows:

1. The Board approved admission requirements for the University of Missouri that are equivalent to those the CBHE Critical Choices Task Force defined as being those of a "selective" institution. The policy contains the caveat that implementation should be consistent with an enrollment management plan and be consistent with the Critical Choices goal of increasing the number of students from traditionally underserved populations. These standards will become effective for students entering the University in the Fall of 1997.
2. Each Chancellor announced the "cuts" that would occur or have occurred to pay for the enhancements identified in January. No substantial cuts were presented, and the Board was willing to accept this. Most amazing was how the Columbia campus was able to present revenue increases at the medical and vet schools as being cuts.
3. A revised version of the sexual harassment policy was approved. The major changes were the elimination of the "weasel wording", the inclusion of a five-year time limit, and a provision allowing the University to take action against someone who files a charge in bad faith.

There was also a report presented by a task force that evaluated the two medical schools. The report recommended that the university keep both schools, but that they focus their missions more toward the needs of the state.

Task Force on Faculty of the Curators' Committee on the 21st Century

I have received several letters in response to my request for input on the task force's charge. The letters will be very helpful, and I encourage those who have not already done so to send me your thoughts. The first meeting of the task force, scheduled for March 24, has been postponed for 1-2 weeks.

Each department was also asked earlier to prepare a statement on what trends it saw that would affect the department and how the department was preparing for these trends. Some departments have not responded, and others did not address the issue well. If your department falls into either category, please send Richard Wallace a new statement as soon as possible; he said he would be happy to get them. These statements will be used as input for several of the task forces.

Other

I would also like to thank those of you who have volunteered to help recruit students; anyone still wanting to volunteer should contact me.

FACULTY COUNCIL REPORT
TO THE
UM-ST. LOUIS SENATE

April 6, 1993

The Council met on March 28, 1993 at the Alumni House. The Council continues to be concerned with the Sexual Harassment Policy that was approved by the Board of Curators at their last meeting. Specifically, the adopted policy references three different procedures for processing a grievance. The procedures that pertain are dependent on the status of the grievant: student, administrative staff, or faculty. The procedures differ in significant ways: 1) the rights of the respondent, 2) the number of days a grievant has to file a complaint, and 3) the specification of steps and process for the grievance filing. Of considerable note is that the longest specified period of time to file a grievance is 180 days after the most recent offense (faculty procedures) which is in conflict with the five (5) year specification in the policy adopted by the Board. The Chancellor has agreed to bring our concerns to the next University academic officers meeting.

The Presiding Officer of the Council has presented the results of the 1992-93 Faculty Council Administrator Evaluations survey to the evaluated administrators and the Chancellor. This year's evaluation focused on the deans level of administration: assistant, associate, interim, and deans not evaluated in last year's survey. We sent out evaluation forms to all (and only) regular full-time faculty. All faculty received evaluation forms for the deans of Continuing Education/Extension, the Evening College, and the Honors College. Only the faculty of the respective schools and the Arts and Sciences College were sent evaluation forms for their deans.

The Council representatives will be presented with the summary of the results at the next Council meeting. Council members may review item summaries and transcribed comments by appointment with either the Presiding Officer or the chair of the Administrator Evaluation Committee, Professor Bruce Wilking, Physics Department.

This year the return rate for the campus-wide positions was 40%; a very respectable return rate. However, the results have led the Council to conclude that the individual evaluations of the selected campus-wide administrators are insufficient and unsupportive of any direct recommendations. Due to the lack of sufficient familiarity by the campus faculty with these administrators, their positions, and/or their duties.

The return rate for the schools and college was also very good: Arts & Sciences (37%), Business (60%), Education (51%), Nursing (57%), and Optometry (77%). The range of analyzable faculty input was from 7% to 77% of the relevant faculty constituency. The Council has made recommendations similar to that for the campus-wide administrators where the return was insignificant and insufficient to draw any conclusions due to the lack of familiarity with a person or position by the constituent faculty.

Finally, Council elections will be held at the April 22, 1993 meeting. Chairs are being contacted to conduct elections of Council representatives so they may take their seats in the new Council that meets May 6, 1993.

The next Council meeting will be April 22, 1993, at 3:00 p.m., Alumni house.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Steven D. Spaner".

Steven D. Spaner, Presiding Officer
1992-93 Faculty Council

REPORT FROM THE INTERCAMPUS FACULTY COUNCIL -- Dr. Lois Pierce

The IFC met in Kansas City on March 19th after the Board of Curators meeting. Discussion focused on several topics. Faculty from Rolla expressed concern that the new endowed chairs cannot be filled by existing faculty. The faculty are afraid that some of their best colleagues would leave if they couldn't compete for the endowed positions. The President reiterated his previous statements that these chairs would be used to bring in new faculty and that each campus would be responsible for developing other ways to keep existing faculty.

We requested clarification of the tenure process and stated our concerns about how long the Presidential review was taking. The tenure committee was not going to review any cases until cases from all the campuses were available. President Russell said the tenure committee had decided to review all the cases at the same time and he too was worried about how long it was taking. He asked Vice President Wallace to work with the committee to meet sooner. Meanwhile, the committee has requested that key ingredients be pulled from each dossier so that members will have standard information on each case. This is taking some time.

We questioned the time frame set by the Advisory Committee on the 21st Century, a planning committee established by the Board of Curators. Six task forces have been appointed: Information Technology; Demography; Structure of Higher Education; The Implications of Future Change for the University's Curriculum, Research and Extension Programs; The Faculty; and Funding of Higher Education. Task forces were to have presented recommendations by the end of March, although many did not start meeting until March. The Board has granted an extension and reports will now be due May 1st.

Implementation of general education requirements were discussed. It appears that there will be no new funding available for at least several years. New requirements will be phased in gradually, but additional funding will be necessary before all the changes can be instituted. President Russell is not confident that the Board will approve additional money until they see cuts in academic programs.

We briefly discussed with the President the position papers we are developing. He suggested a paper on the structure of the University including examining how much administration we need and what is our best size.

The President discussed changes in medical education and the impact those would have on UMKC and UM-Columbia.

Our next meeting will be April 12.

REPORT TO THE UNIVERSITY SENATE

from the SENATE COMMITTEE ON COMPUTING

APRIL 6, 1993

The Senate Committee on Computing met on 29 March. The 2^{1/2}-hour meeting consisted almost exclusively of a progress report by Jerry Siegel (Coordinator of Campus Computing) on a dozen or so issues on which the Committee had recommended action or revision. The following list represents the subjects of that report, as well as additional significant questions and recommendations prompted by the report:

1. Signs are now posted on those student labs closed for the weekend, informing students of the closest open lab.
2. Machines in the **CCB DEC computer classroom** have now been upgraded with additional memory to eliminate their earlier slow performance. Occasional problems continue to occur (eg. computer will lock up), but major headaches have been eliminated.
3. **Hypercard on the network in the CCB caseroom** continues to be a problem: AppleTalk is too slow to supply adequate data transfer from the server to the individual stations. A temporary solution involves the staff's loading the data for individual classes prior to their meeting.
4. Significant progress has been made in **setting up CCB 105 as a faculty resource room**, although the facility is not yet ready for open use. It now has a scanner, printers, DOS and MAC machines. All software (and manuals) on hand--but not supported on the campus system-- will be available here for faculty review. Siegel is in the process of hiring a staff member to assist faculty in this facility throughout the day; trained students will serve the evening hours. In addition, some policies need to be established for various faculty services (eg., scanning), as well as printed forms drawn up to facilitate the services. When ready, the facility will be announced in the new faculty computing newsletter. (See below.)
5. A **new faculty computing newsletter** has been instituted to better inform faculty of the various computing opportunities and services on campus. The new newsletter will replace the longstanding OCNS newsletter, subsuming that newsletter's usual material and adding matter pertinent to the interests of individual PC/MAC users. The faculty newsletter will be edited by Diane Menne of the Instructional Computing staff and will be distributed in bulk to all campus units. The first issue will be distributed presently. It is expected that subsequent issues will contain such listings as a calendar of events and newly arrived software. Faculty are encouraged to inform the editor of matters judged of interest to their peers.
6. Planning for the **new South Campus computing classrooms** is underway. Siegel has held preliminary discussions with the Schools on the South Campus, and the first full meeting was scheduled to be held yesterday (April 5). As recommended by this committee, representatives from the three schools (to assure course specific planning) have been selected. They include: Education--Tom Schnell, Edith Young; Optometry--Dave Davidson, Steve Lehmkuhle; Nursing--Anna Biggs. It is expected that the classrooms will be up and running by the Fall 1993 semester.
7. Little progress was reported on the **installation of the projection system and the instructor computer station in Clark Hall 100**. Security problems must be addressed first. At the moment, Siegel is working with Martin Sage, Associate Dean of A&S, to identify a representative who will function as a faculty liaison for the room's use. When set up, the

facility will also include a VCR, stereo system, and laser disc capacity. It will also include both a DOS and MAC machine.

8. A duplicate project--**a projection system and instructor computer station for the Stadler auditorium (Rm. 104)**--is in progress. The same concerns and equipment pertain. Prof. Chuck Grainger has agreed to serve as the faculty representative in this case.

9. Regarding the **wiring of campus offices**, Siegel presented an incomplete survey of offices wired in A&S departments (9 departments responding) supplied by Martin Sage. The report also supplied CPU data (indicating the age of the machines), as well as notation of those networked. The incomplete data and the lack of data for other schools prompted the committee to request fuller information. Costa Haddad agreed to complete the A&S survey, and Jack Anderson and Fred Willman volunteered to survey the schools of Business and Education, respectively. Siegel agreed to obtain the relevant data from Nursing and Optometry. Siegel opted for a policy of ad hoc wiring; that is, wiring existing computers and others as installed instead of a program whereby all offices in a building would be wired whether they contained a computer or not.

10. As in the past, the **distribution of 40-50 computers for faculty offices**, Siegel urged, ought to be determined on the basis of a faculty application to develop some type of computer-aided course or instructional material. This method affords the formulation of certain guidelines for decisions on distribution, as well as the determination of expectations for final faculty reports on the computers' use. Since, in the past, applications have never exceeded the number of computers available, he expected that he could review the applications himself. Should the opposite prove true this year, he would seek the committee's advice. Complemented by \$500 of software and wiring to the campus system, the desktop computers (not laptops--too many security problems) would match the current standard: 80486 (DOS) and Mac IIvx.

11. Since no solution has been forthcoming regarding the allocation of space for a **student computer lab in the science complex** (for which facility students in the sciences have been paying fees), the committee directed the Chair to seek the support of the Senate for the dispatch of a letter to the Chancellor urging an immediate solution to the problem. Spaces to be proposed included: student lounge on first floor of Benton; part of space currently set aside for Engineering; the unfinished area under the NE corner of the Research Wing (although the room needs new flooring, and overhead waste pipes must be dealt with); the Benton Hall Theatre scheduled for renovation. Both Siegel and Larry Westermeyer regard the present room used as a lab is wholly inadequate. More recently, at the Senate Executive Committee meeting on 31 March, the Chancellor pledged that such a lab would be in place by the Fall 1993 semester.

12. Larry Westermeyer reported that the **space in SSB vacated by the move of OCNS to CCB** could be renovated to provide a larger computer lab than currently available in that building, and also, by surrendering one of the present labs (202 or 308), open up another classroom for general use. The lab could gradually be expanded, room by room, to hold perhaps 100 computers stations. The former OCNS space would need considerable renovation (flooring, electrical facilities added, painting, air conditioning)

13. Copies of proposed surveys of **both faculty and students currently using the new CCB computer classrooms** were considered, but substantial additions proposed by Jack Anderson caused the discussion of the matter to be delayed until next meeting.

Submitted by James E. Tierney, Chair

**Report from the Senate Physical Facilities Committee
April 6, 1993**

Proposal:

Faculty/Staff parking privileges will be available to Graduate Teaching Assistants with .5 FTE appointments who are teaching a regularly scheduled class, lab or recitation section.

Rationale:

1. Observations of the parking situation along West Drive during this semester revealed that all spaces are filled by approximately 11 am on Monday, Wednesday, and later on Tuesday, Thursday. As a consequence, faculty and staff are parking illegally along Benton Drive and in the aisles in garage N.

2. In a meeting with representative graduate students on November 24, 1992, the committee was convinced that graduate students teaching classes had a compelling need for "convenient" parking - namely, the need to get to class on time.

3. Many students (both graduate and undergraduate) work for the University on a part-time basis. In fact, in February 1993, there were:

1,188	Full-time faculty and staff
703	Part-time faculty and staff
651	Part-time student employees

(Employees are classified as staff or students on the basis of their primary function.) The committee recognizes the value of student employees to the University. However, the numbers are too large to accommodate all student employees in Faculty/Staff parking lots.

4. The University's master planners, Sasaki Associates, Inc., recognize that "The University currently has adequate, but unevenly distributed parking. Poor pedestrian connections between parking and University buildings contribute to a perceived lack of parking."

Clearly, student parking is very inconvenient for students in the science complex. The committee urges Facilities Management to improve the shuttle bus service to ensure that students can travel to distant parking lots safely.

REPORT OF THE AD HOC RESEARCH AND PUBLICATION COMMITTEE

April 6, 1993

Since its last report, the Committee has held two extended meetings to discuss its charge and the composition of its membership. It has also drafted revised guidelines for the competition for research awards for the 1993-94 year.

The results of the discussions about the Committee's charge and membership have been sent to the Bylaws and Rules Committee for consideration and, if that Committee concurs, recommendation to the Senate, hopefully, at the April 27 meeting. The most substantive recommendations are for the Committee to continue with the same membership as is now the case for the two subcommittees, but each subcommittee would handle one of two annual competitions. In each competition, faculty could apply for research awards and support, summer research support, and research and development leaves. While the Committee, working through its subcommittees, has handled all research and summer research awards in the past, the Office of the Vice Chancellor for Academic Affairs has used an ad hoc committee to recommend recipients of research and development leaves. The proposal, which the Vice Chancellor supports, would give the elected Research Committee the responsibility for determining these leaves as well as all research awards.

The draft of revised guidelines for research awards will be recommended to next year's Committee.

Mark A. Burkholder

Chair

Student Affairs Committee Report
submitted by Margaret W. Cohen, Chair
April 6, 1993

The Student Affairs Committee meets monthly. To date this year we have

1. Recognized six student organizations.
2. Initiated discussions with the Student Publications Committee regarding our concerns about The Current including its need for a compensated advisor.
3. Recommended a change in our composition to the Bylaws and Rules Committee.
4. Heard reports from various campus representatives on
 1. the shuttle service;
 2. the feasibility of erecting needed shelters at campus bus stops;
 3. the Job Fair held on campus co-sponsored by area universities.
5. Reviewed the policies in place for guiding the work of the Student Activities Budget Committee for allocating student fees monies, observed the SABC's work and are scheduled to approve their recommendations on April 1.
6. Assisted Vice Chancellor MacLean in identifying members for a Health Services Task Force.
7. Reviewed the Vice Chancellor's recommendations for increases in student facility and activity fees.
8. Reviewed a version of a new Student Conduct Code proposed as an updated code by the four Vice Chancellors for Student Affairs. We were reluctant to bring this inadequate proposal forward to the Senate and sought, instead, answers to two concerns. First, could our campus be guided by its own unique code (i.e., the one approved two years ago by the Senate) and second, if not, we wanted to explore the possibility of faculty representatives from all four campuses meeting to reach consensus on a new code. In the process of seeking responses, the proposed code was approved by the Vice Chancellors (with Vice Chancellor MacLean dissenting) and forwarded to the General Officers. We are dismayed by this development and seek input on how next to proceed.

Report to Senate
From University Relations Committee

(Prepared by Tom McPhail)
April 2, 1993

The meeting of the University Relations Committee discussed a number of items and the chief consensus on two policy-related matters:

First, the Committee was of the opinion that a long-range marketing plan focusing on student recruitment issues was an important activity to be undertaken and funded by appropriate administrative units. A marketing manager will join University Relations within the next month. This person will provide leadership and assistance to the various university constituents in formulating an image and a recruitment plan for external and internal audiences.

Second, the Committee also endorsed another survey concerning the image of UM-St. Louis. The committee suggested that the survey replicate a large portion of previous surveys in order to obtain longitudinal data, but also that the survey include new items to tabulate more specifically issues, questions, or opinions related to the area of high school recruitment.

In addition to the above, the Committee discussed attempts to have the entire campus become part of a more pro-active marketing and university-relations strategy. This aspect is directly related to what are likely to be decreasing, rather than increasing, student enrollment numbers and concerns in the forthcoming years. After discussing the potential implications of tuition increases and increasing academic standards for first-time, full-time freshmen, the University Relations Committee also was of the opinion that a speaker's bureau should be created to serve the purpose of uniting high school students and classes with appropriate UM-St. Louis faculty members, in order to strengthen links with this important constituency.

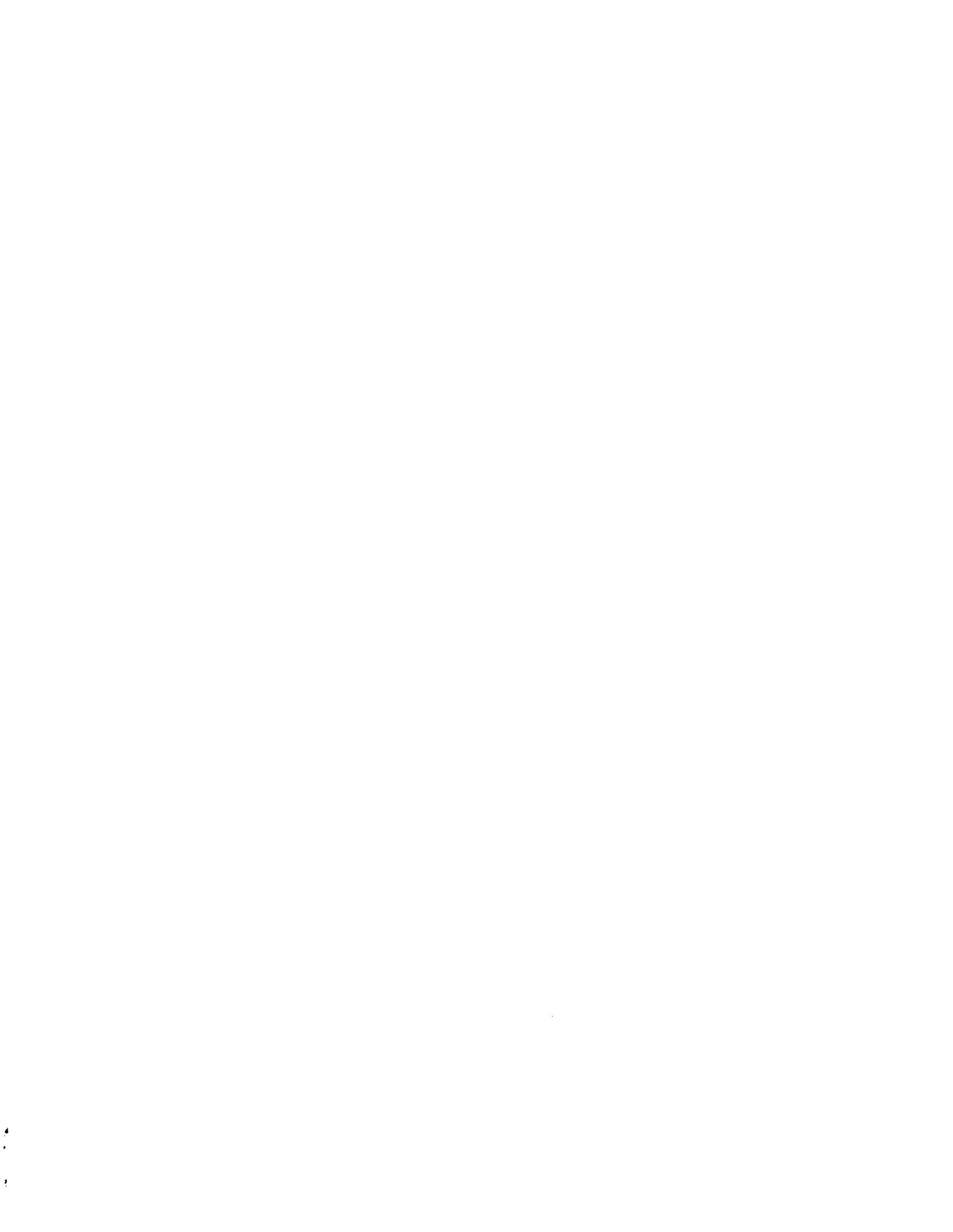
Finally, the Committee also was favorably impressed by the recent St. Louis Business Journal insert, and wanted to encourage University Relations to continue in placing advertisements which contain dual themes, i.e., an affordable education, as well as quality education, being available to students at UM-St. Louis. We were also pleased with publicity related to the Computer Center Building's dedication.

TM/dld

Report of the International Relations Committee
University Senate
April 6, 1993

The Chancellor has asked the International Relations Committee to work towards identifying and supporting students who are interested in applying for Fulbright, Rhodes, and other international scholarships and fellowships. The Committee is currently gathering information on these opportunities, and would be pleased to hear from any faculty, administrators, or students who have information on international programs or have recommendations as to how we might best proceed. Joel Glassman has suggested that the Center for International Studies could serve as a centralized source of information for students, and anyone with information or recommendations may contact Dr. Glassman or myself.


Pauline Turner Strong, Chair



REPORT OF THE AD HOC SENATE COMMITTEE ON THE ASSESSMENT
OF EDUCATIONAL OUTCOMES
April 1993

The Ad hoc Senate Committee on the Assessment of Educational Outcomes in 1992-93, the second year of its existence as an elected committee of the senate, actively pursued the charge of the chair of the senate to (1) move the campus toward a more proactive stance in regard to assessment, (2) continue to study how to encourage students to perform their best on assessment exams, and (3) look at ways academic units can use test results to improve their curriculum and instruction.

For 1992-93, implementation of campus assessment was placed in the Center for Academic Development (CAD). The premier work of Dr. Sallyanne Fitzgerald and the CAD staff was recognized by the committee on Fitzgerald's departure from campus in December to take a new position out of state. At present, Dorothy Gotway and Wil Simon of CAD are overseeing assessment implementation.

An early accomplishment in the academic year was the production of a trifold flier, prepared by CAD, under the advisement of the assessment committee, and widely distributed to students, faculty, and staff. The flier succinctly outlined (1) the facets of the campus assessment plan, (2) the reasons for assessment, (3) the uses made of results, and (4) the flexibility in the schedule for students to complete the varied tests appropriate to their class standing and program. The facets include the Academic Profile (AP) for freshmen, the College Basic Academic Subjects Examination (C-BASE) for those between 45-75 credit hours, the follow-up Academic Profile for seniors, and the major field assessment established by each unit for its exiting graduates. The follow-up survey of alumni at the five year and the ten year points is also listed.

A second and a major accomplishment of the 92-93 academic year was the completing of and the submitting to NCA in December 1992 of the North Central Association Assessment Plan for the University of Missouri - St. Louis. This comb-bound volume presents a brief history of campus wide assessment and a conceptual framework for the current plan. It addresses issues of faculty ownership/responsibility, institution-wide support, feedback to both the students and the institution, cost-effectiveness, and access, equity, and diversity goals. Multiple exhibits in an appendix document the evolution of the current plan.

Training sessions conducted by CAD personnel and, in some instances, by an assessment committee member, were held for clerical, secretarial, and advisement staff to sensitize them to the importance of assessment and the necessity for them to encourage all students to take the related testing seriously.

Those administering C-BASE indicated increased student motivation this year over the past. In the main, those few students who dissented were likely to be transfer students who had not been oriented to the campus plan. Answer folders of those obviously not making a significant effort are to be separated from the other completed folders and sent to the appropriate divisional dean

for any further action deemed advisable. It was recommended that more detailed information regarding assessment be included in letters of acceptance for transfer students.

Test information is available on the campus computer for use by advisors in the academic units. The admissions office is able to access on the computer and verify C-BASE completion by students who transfer from one of the other University of Missouri campuses.

Academic units are using a variety of strategies in exit assessment in the major field ranging through the use of nationally-normed tests, research papers, internally developed written examinations, and capstone courses with required papers evaluated by external reviewers.

A "College Outcome Survey", an instrument developed by ACT for the Missouri Coordinating Board of Higher Education, is to be given to large samples of students from all colleges and universities in the state. At UM - St. Louis the questionnaire was mailed to 300-350 randomly selected students during the 1993 spring recess. The University's central administration is financing the survey.

The committee affirmed in its February 1993 minutes that campus assessment objectives should include the minimizing of duplication of effort while implementing a plan that produces valid and useful information for curriculum and program improvement purposes.